

Mountain View Seniors' Housing
New Board Orientation and Initial Meeting Minutes
Monday November 25, 2013 – 1:00 pm – 4:00pm
MVSH Administration Office,
Olds, AB

APPROVED

Members: Director Lance Colby, Director Bruce Beattie, Director Kim Moore, Director Jeremy Sayer, Director Rudy Durieux, Director Terry Leslie, Director Meg Bigelow,

Administration: Ralene McCulloch, Sam Smalldon

Guests: Alternate Director Garth Hollinger

Introductions were made.

1. CALL TO ORDER

13-094 Moved by CAO Sam Smalldon that November 25, 2013 Board meeting call to order at 1:45pm. CARRIED

2. ELECTION OF NEW CHAIRMAN AND VICE CHAIRMAN

a) Board Chairman:

13-095 Director Rudy Durieux nominates Director Bruce Beattie as Chairman. Director Bruce Beattie accepts, no other nominations. Nomination cease and Bruce Beattie declared elected as Chair.

CAO Sam Smalldon turns the meeting over to Board Chair Bruce Beattie.

b) Vice Chairman:

13-096 Director Rudy Durieux nominates Director Terry Leslie as Vice Chairman. Director Terry Leslie accepts, no other nominations. Nominations cease and Terry Leslie declared elected as Vice Chair.

3. ELECTION OF COMMITTEE CHAIRS AND COMMITTEE MEMBERS

a) Finance: Nominations called for membership on the Finance Committee. Lance Colby, Kim Moore, Jeremy Sayer were nominated, nominations ceased and these Directors were declared elected.

b) Personnel: Nominations called for the position of Personnel Committee Chairman. Meg Bigelow, Terry Leslie, Bruce Beattie were nominated, nomination ceased and these Directors were declared elected.

c) Building: Nominations called for the position of Building Committee.

Terry Leslie, Rudy Durieux, Lance Colby and Kim Moore were nominated, nominations ceased and these Directors were declared elected.

d) Foundation: Nominations to be called for the MVSH Ex-Officio position on the Foundation Board. Bruce Beattie was nominated, nominations ceased and Bruce was declared elected as Ex-Officio member of the Foundation.

13-097 Moved by Director Rudy Durieux to accept the Election of Committee Members as presented. CARRIED

4. SIGNING AUTHORITY

a) To give signing financial and bank signing authority to three Board Directors and three management, with one signature each required for payments- Bank Reps came and got all information needed for signing authorities

13-098 Moved by Director Rudy Durieux that Chairman Bruce Beattie, Vice Chairman Terry Leslie and Director Lance Colby as well as CAO Sam Smalldon, Executive Assistant Ralene McCulloch and Controller Debra Steiger to have authority for financial and bank signing and to remove Sheldon Ball, Alanna Younge and Lavar Adams as signing authority. CARRIED

5. INTRODUCTION TO MVSH: Information presented by CAO Sam Smalldon from the Board Orientation Binders handed out.

Discussion was held that the Building Meeting to meet December 16 at 3:00 pm - 5:00 pm and cancel Personnel for the month of December 2013. We will send out an email to confirm.

6. NEXT MEETING DATE:

Board Meeting

Thursday January 16, 2014

@ 6:30pm at MVSH Administration Office, Olds, AB

7. ADJOURNMENT

13-099 – Moved by Director Rudy Durieux that the November 25, 2013 Board Meeting be adjourned at 3:58p.m. CARRIED.

Chairman Bruce Beattie