



BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Board meeting held June 15, 2017

- The MVSH Board met at the MVSH Administrative Offices in Olds Alberta for their second regularly scheduled Board meeting in 2017.

Presentations by MVSH Executive Management

- The Board welcomed Harold Johnsrude and Kathy Kenmere, to present the care and services provided by the Olds & District Hospice Society and potential synergies with the MVSH Board.
- The Board met with the following MVSH Executive Management Team members at this meeting and received updates as follows:
 - ✓ Health Care risks by Shauna Urbanowski, Director of Care
 - ✓ Capital Projects by Wayne Milaney, Capital Development Consultant
 - ✓ HR and Operations risks by Kristi Gingrich, Chief Operating Officer
 - ✓ Facility and Infrastructure risks by Al Smart, Director of Facilities
 - ✓ Business and Finance risks by Debra Steiger, Chief Financial Officer

Olds & District Hospice Society

- After presentation by the Olds & District Hospice Society, the Board requested Management to begin discussions with the Society to identify synergies and programming opportunities for MVSH and report back to the next Board meeting.

1% Merit Pay Increase for Staff at July 1, 2017

- The Board approved a 1% merit pay increase to all staff effective July 1, 2017 as provided in the 2017 budget.

Strategic Planning Process to Include Strategic Health Plan

- The Board approved the development of a strategic plan by Management for consideration at the next meeting. Strategic focus areas include governance, care, staff, facilities and finance. This will be the first time a strategic health plan for care is included.

New Communications Plan

- The Board supported Management in their development of a draft plan to provide for a communications policy and a communications role within MVSH operations.

Alberta Minister of Senior's and Housing

- The Board is awaiting reports from the Minister and the Department on a Provincial Housing Strategy and the Regulations Review, both of which are expected by end of June 2017.
- The Board approved the MVSH 2018-2022 Capital Plan for submission to Alberta Seniors and Housing.



Foothills Lodge Repurposing Committee

- The Repurposing Committee is chaired by Bruce Beattie, as Chair of MVSH and the Committee has met several times; with intentions to meet monthly to achieve a recommendation by June 2017.
- The Board reviewed the recommendations from the Foothills Lodge Repurposing Committee. The recommendations will be forwarded to the Minister as per the Terms of Reference. The Committee is hoping for a response from the Minister by early Fall 2017.

1st Quarter Financial Statements and 2017 Budget

- Lodge vacancy rates are minimal - MVSH has continued to maintain full occupancy. Waitlists exist for all lodges, with the expectation for occupancy to remain high in the near future. Applications continue to be increasing.
- 1st Quarter Financial Statements were received by the Board as information. At the end of March 31, 2017 there was a \$237,023 deficit which primarily was due to first year operations at the new Sundre Seniors Supportive Living Facility.
- 2017 Budget Management strategies have been put in place by Management to address the impact of the operating deficit for Sundre operations in 2017, as well as a review of all costs at all other sites and administration for the remainder of 2017.
- Market Rents for the Alberta Housing Senior Self Contained Program were held steady for the second year in a row with no increase recommended.
- The annual Alberta Health Services (AHS) Hours Audit will be presented to the Board at or by the next meeting.

Long Term Planning – Campus Site Developments

- The MVSH Board has clearly stated the first priority for campus site developments is the Town of Carstairs campus project as this site having highest risk and highest need going forward.
- The priority order for campus site development projects was approved by the Board as 1) Carstairs, 2) Didsbury and 3) Olds.
- The Board's goal is to have campus concept plans in place for all three future projects and be ready for capital grant or capital funding as they come available.
- The Town of Carstairs is involved with MVSH in selection of serviced land sites and has been working with MVSH and the community on needs identification and community voice.
- In accordance with direction from the Board, MVSH Management continues to work with the Towns of Carstairs, Didsbury and Olds on campus site developments in their communities.
- The Board Chair, CAO and Capital Development Consultant will meet with each Municipality to ensure progress and engagement issues are addressed.
- A Facility Study is underway for assessment of all assets, campus sites and manors, for facility condition and for facility priority in the development of the MVSH long term capital plan.
- A new emergency back up generator has been approved for Carstairs Chinook Winds Lodge, in addition to solutions for several other emergent capital issues which arose over the first half of the fiscal year.



Annual Review for Chief Administrative Officer (CAO)

- The Board has concluded its annual performance review for the CAO using a 360 feedback model and will set a meeting with the CAO by the end of June 2017.

7th Annual MVSH Foundation Golf Classic

- The Foundation's 7th annual fundraiser will be held on September 14, 2017 at Sundre Coyote Creek Golf Course. The MVSH Board encourages support by all Municipalities, Stakeholders and MVSH partners.

Thank You to Ralene McCulloch

- Ralene has resigned from her roles as Board Secretary and Executive Director for the MVSH Foundation effective June 30, 2017. Ralene has provided 7 years of dedicated work; fulfilling meaningful roles as MVSH and the Foundation have developed. The MVSH Board and Foundation Board express their sincere gratitude and great thanks to Ralene and wish her the best as she moves forward in her endeavours. Ralene will remain a Director for the Foundation, so she will still be involved in advocating and supporting fundraising for MVSH seniors. Replacement for Ralene in these two key roles will be undertaken by MVSH this summer.

Next MVSH Board Meeting

- Our next regular Board meeting will be Thursday September 21, 2017 @ 6:30-9:00 PM at the MVSH Administration Offices, in Olds, AB.

Contact or Questions

- If you require any information or there are any questions related to this communication please contact a Board Director or Sam Smalldon, CAO for MVSH at 403-556-2957 or by email at sam.smalldon@mvsh.ca.