



## BOARD MEETINGS | KEY MESSAGES

### **Mountain View Seniors' Housing (MVSH) Board meeting held November 30, 2017**

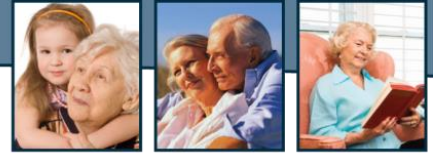
- The MVSH Board met at the MVSH Administrative Offices in Olds Alberta for their first organization meeting after the election and then continued to have their first regular scheduled Board meeting.

### **Organization Meeting Nominations and Elections Process Notes**

- Director Bruce Beattie was acclaimed as Chair and Director Sonia Temple was acclaimed as Vice Chair.
- Director Lance Colby, Director Richard Warnock and Director Dorothy Moore were acclaimed as members of the Finance Committee.
- Director Sonia Temple, Director Heather Ryan and Director Richard Warnock were acclaimed as members of the Human Resources Committee.
- Director Heather Ryan, Director Lance Colby and Director Duncan Milne were elected to the Building Committee.
- It was agreed Committees will chose their own Chair person at their first Committee meetings.
- Board signing authorities were acclaimed as Director Heather Ryan, Director Duncan Milne and Director Bruce Beattie.
- Chief Administrative Officer Sam Smalldon provided an introduction to MVSH for the new Board Directors and Alternate Directors in attendance.
- After review of administrative matters and the Board Orientation Manual it was agreed the orientation date was set for April 7, 2018 to permit time for new Directors and Alternate Directors to get acquainted with the Orientation Manual and contents.

### **Key Messages from Regular MVSH Board Meeting**

- The Board met with the MVSH Executive Management Team members at this meeting and received updates on several noteworthy matters.
- Acknowledgement by the new Board of the size, scope, complexity and the issues in moving MVSH forward. Also, acknowledgement of significant progress in developing MVSH by previous Boards.



- The Board commended MVSH as an organization for setting high care and service standards and having a resident focused philosophy when managing in the best interest of residents for delivery and risk management.
- The Board was provided each of the Committee prior meeting agenda and draft minutes in preparation for their first Committee meetings in the new year.
- The Board deferred final review of the 2018 Budget and 2018-2022 Business Plan for the next regular Board meeting on January 25, 2017 to permit them time to review and get acquainted with the budget developed under the previous Board guidelines.
- The Board did approve authority to continue operations in 2018 based on the 2017 approved budget with specific approval of the 2018 Municipal Requisition Request of \$1,278,462 and 2018 Resident Fees and Prices to be effective January 1, 2018.
- The Board requested our key messages highlight to Municipalities and Stakeholders the costs and impacts to MVSH of recent legislative changes by the current government. There are increased costs for vacation time for casual staff (\$208,000 annually) and for carbon tax which is not recoverable (\$100,000 annually in 2018). The impacts to MVSH are fewer resources for care and services to residents to maintain a balanced budget as there is no funding of these added costs.
- The Board was presented with the Q3 Financial Statements and the third quarter budget management reports for review with improvements noted for 2017 budget management strategies having positive impact as each quarter is booked.
- The Board was with the Q3 Capital Report showing the status of 2017 approved capital projects.
- The Board reviewed each of the major correspondence matters, including letters between the Board and the Minister related to Community Housing and the Repurposing of the Foothills Lodge. The Board requested the CAO follow up on each matter for outstanding decisions to be made by the Minister as soon as possible.
- Acknowledgement of the good work and response by MVSH to the Carstairs Chinook Winds Lodge evacuation which occurred this past summer between June 19-September 26, 2017.



- The Board was presented with the results of an independent life cycle assessment ranking for all assets owned or managed by MVSH. The organization was acknowledged for its forward-thinking approach to planning and prioritizing assets for replacement or major renovations.
- The Board was provided some insights into the long list of deferred maintenance projects completed and the long list of deferred maintenance yet to be done which has been included in the 5-year business and capital plans submitted to the Minister earlier this fall.

### **Next MVSH Board Meeting**

- Our next regular Board meeting will be Thursday January 25, 2018 @ 6:30-9:00 PM at the MVSH Administration Offices, in Olds, AB.

### **Contact or Questions**

- If you require any information or there are any questions related to this communication please contact a Board Director, Alternate Director or Sam Smalldon, CAO for MVSH at 403-556-2957 or by email at [sam.smalldon@mvsh.ca](mailto:sam.smalldon@mvsh.ca).