

Mountain View Seniors' Housing
Board Meeting Minutes

Thursday August 27, 2015 – 6:30 pm to 9:00pm
Administrative Offices Boardroom, Olds AB

APPROVED

Members: Director Bruce Beattie, Director Meg Bigelow, Director Lance Colby, Director Judy Dahl, Director Terry Leslie, Acting Director Joyce McCoy, Director Jeremy Sayer

Regrets: Director Kimberly Moore

Administration: Ralene McCulloch, Sam Smalldon,

Guests: Joyce Wicks, Health Care Consultant
Wayne Milaney, MVSH Project Manager

1. CALL TO ORDER- Chair Bruce Beattie called the meeting to order at 6:35pm

2. APPROVAL OF AGENDA-

15-059 Moved by Director Terry Leslie to approve the August 27, 2015 Agenda as presented. CARRIED

3. APPROVAL OF MINUTES

a) Regular Meeting June 18, 2015-

15-060 Moved by Director Judy Dahl to approve the June 18, 2015 minutes as presented. CARRIED

4. Presentations

a) Joyce Wicks, Health Care Consultant

Alternate Joyce McCoy and Ralene arrived at meeting at 6:40pm.

Introduction of everyone

15-061 Moved by Director Meg Bigelow to allow Alternate Director Joyce McCoy to vote at tonight's meeting. CARRIED

b) Wayne Milaney, Project Manager

5. COMMITTEE REPORTS

- a) Building Committee – last met August 20, 2015- no formal meeting was held, just information sharing. Director Judy Dahl gave a quick update.

Moved by Director Terry Leslie move that the Building Committee report be approved as presented. CARRIED

- b) Finance Committee- last met June 10, 2015- nothing to report since last meeting
- c) Personnel Committee- last met August 17, 2015- Director Meg Bigelow presented the report.

Moved by Director Lance Colby to approve the Personnel Report as presented. CARRIED.

- d) Foundation Report – last met August 25, 2015 – Ralene presented the information report.

Moved by Director Terry Leslie to approve the Foundation report as presented. CARRIED.

6. BUSINESS ARISING FROM MINUTES

- a) MVSH - Sundre Project and Transition Planning Update- Sam presented the information.
- b) CMHC/Province of Alberta Grant of \$8.232 Million- Sam presented the information.
- c) Board meeting with Minister of Seniors and MLAs- Sent letters to the Ministers and MLAs. The meeting with Nathan Cooper is September 29th and the other 2 we are still waiting to hear back from.
- d) Alberta Housing Assets – Senior Self Contained and Community Housing -- 2015 Property Taxes- Sam presented the information.
- e) Sundre Project Tour, Open House and Grand Opening Events- Sam presented the information. Grand Opening held after the opening in September. Open House in June. Hold official tours in June as well.
- f) Fall 2015 Board Planning Retreat - to be held 9 am-1 pm on a Saturday in October/November 2015 at MVC Building- Sam presented the information. Sam to get dates for everyone.

Moved by Alternate Director Joyce McCoy to approve all Business Arising from Minutes as presented. CARRIED

7. NEW BUSINESS

- a) MVSH 2015 2ndQTR Financial Reports & Budget Management Strategies- Sam presented the information.

Joyce Wicks left the meeting at 7:34pm.

- b) Application for New Horizons for Seniors – Federal Program Grant- Sam presented the information.

15-062 Moved by Director Meg Bigelow to accept MVSH 2015 2ndQTR Financial Reports & Budget Management Strategies and Application for New Horizons for Seniors- Federal Program Grant reports as information. CARRIED

- 8. CHAIRMAN'S REPORT** - verbal report presented by Chairman Bruce Beattie
- 9. CAO's REPORT** (written report on Share Point)- verbal report presented by CAO Sam Smalldon

Wayne Milaney left the meeting 7:45pm and returned at 7:47pm.

15-063 Moved by Director Judy Dahl to accept the CAO's report as information. CARRIED

10. POLICY REVIEW

- a) None at this time. Board policy reviews to come forward when updated.

11. CORRESPONDENCE

- a) Letters of Appeal- presented In-Camera
- b) Alberta Housing 3 Year Capital Planning

15-064 Moved by Director Meg Bigelow to accept Correspondence as information. CARRIED

12. PENDING

- a) MVSH 2014 Resident and Family Satisfaction Surveys – Response from Management (in-progress)
- b) MVSH Governance Bylaws and Committee Terms of Reference (in-progress)
- c) Governance Proposal – Unanimous Member Agreement (UMA) (on-hold)
(Developing Governance Bylaws and Terms of Reference for current Governance Model as a Housing Management Body under the Alberta Housing Act)

Wayne left the meeting at 8:00pm

13. IN-CAMERA

15-065 Moved by Director Judy Dahl to go In-Camera at 8:00pm.

15-066 Moved by Director Terry Leslie to go out of In-Camera at 8:21pm

15-067 Moved by Director Terry Lesile to support the actions on all 3 appeals. CARRIED

14. KEY MESSAGES-

- **Project Budget Update**
- **Foundation Update**
- **2015 Budget Update**
- **2016 Budget and 2016-2020 Business Plan**
- **DOC- Health Care Consultant**
- **Pharmacy Implementation**

15. 2015-2016 BOARD MEETING SCHEDULE- presented

**15-068 Moved by Director Lance Colby to approve 2015/16 calendar as presented.
CARRIED**

16. NEXT MEETING DATE:

Thursday November 12, 2015
@ 6:30 PM-9:00 PM
Administration Offices, Olds AB

17. ADJOURNMENT

Adjourned at 8:29pm by Chair Bruce Beattie

Board Chair Bruce Beattie